Hello Supplier,

PETRONAS LUBRIFICANTES BRASIL prepared this step-by-step guide to help you complete the Letter of Use and Non-Use of dangerous, controlled and prohibited substances.

Step 1: Analyze Appendix 1 and 2 contained in that same online folder, checking if any of the substances reported in the appendices, are part of the composition of any of the products and / or services, which the SUPPLIER intends or which already supplies PETRONAS. It is not necessary to complete any of Appendix 1 and 2, being only reference material.

Step 2: If after analyzing Step 1, you identified that none of the substances listed are part of the products and services that will be / are provided to PETRONAS, you will complete the document "1) Letter of Non-Use of Hazardous, Controlled and Prohibited Substances . ". Remembering that this document must be signed by the Legal Officer in a letterhead and uploaded to the NIMBI website.

Step 3: If, after analyzing Step 1, you identified that any of the substances listed are part of a product and / or service that will be / are supplied to PETRONAS, you will complete the document "2) Letter of Use of Hazardous Substances, Controlled and Prohibited." informing which substance (list) and the name of the product. Remembering that this document must be signed by the Legal Officer and Uploaded on the NIMBI website.

Thank you for your attention, in case of doubts in filling in or problems with the file, please contact gabriel.araujo@pli-petronas.com.

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